

iGT UNC Modification Workstream Meeting 16-08

Tuesday 2nd August 2016

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	
Steve Ladle (SL)	Gemserv	Chairman
Laura Cahill (LC)	SSE Energy Supply	
Kirsty Dudley * (KD)	E.ON Energy	
Roberta Fernie * (RF)	Ofgem	Item 7 only
Maria Hesketh * (MH)	Scottish Power	
Gethyn Howard * (GH)	Brookfield Utilities	Item 6 only
Kishan Nundloll (KN)	ES Pipelines	
Ehi Obaye * (EO)	Ofgem	Item 7 only
Trevor Peacock (TP)	Fulcrum Pipelines	
Nicky Rozier (NR)	Brookfield Utilities	
Paul Rocke (PR)	Gemserv	Secretariat

**Attended via teleconference*

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the iGT UNC Modification Workstream. Apologies for absence were received from Mark Jones (SSE Energy Supply), Sharon Eaton (npower) and Paul Orsler (Xoserve).

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. PR noted that one additional item of business had been proposed ahead of the meeting, specifically with respect to iGT MAM metering query notifications post implementation of Single Service Provision. The Chair agreed to address the item of business at the tail of the meeting.

3. Approval of the Previous Minutes

The Work Group reviewed the minutes from the Modification Workstream meeting held on 5th July 2016 (16-07). There were no comments received, and the minutes were approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

5. iGT071 - Amendment to iGT AQ Review Procedures Ancillary Document

The Chair recapped the progression of the Work Group for iGT071, which had been raised by npower in January 2015. The Modification had been raised to clarify the process for the continued production and update of the CSEP NExA Table (the Table) subsequent to the implementation of Single Service Provision. The existing process was detailed in the Ancillary Document “*iGT AQ Review Procedures*”; however, significant amendments were resultant from Project Nexus process changes, including the method and responsibility for calculating AQ values, and the timetable for the production of an updated Table.

The Chair presented a discussion paper, which sought to identify the excluded and included criteria still to be confirmed for the calculation of the updated Table, and included a summary of the previous Work Group consideration of each of those criterion. Specifically:

- It was proposed that infill domestic property and non-domestic property AQs would be **excluded** from the criteria. The Work Group agreed.
- It was proposed that events where an installation read was used in the AQ calculation would be excluded from the criteria. Following confirmation from Xoserve that the calculation could be identified, the Work Group agreed that this criterion would be **not excluded**.
- It was proposed that events where there was no AQ change because the site became live less than nine months prior to the cut-off read date would be **excluded**. The Work Group noted that this timeframe aligned with the rules for review with the UNC, and agreed with the proposal.
- It was proposed to **exclude** events where no reads were available to calculate the AQ. The Work Group agreed.
- It was proposed to exclude events where the AQ changed outside the +100% / -50% tolerance and the calculated AQ is used as it was not challenged, or was challenged unsuccessfully. However, it was noted that the UNC process no longer operated a tolerance process, and the Work Group concurred that this criterion would be **not excluded**.
- It was proposed to exclude events where AQs changed using the Large Transporter Agent adjustment factors based on the change from the old to new weather correction data. Following discussion, the Work Group agreed that this criterion should be **not excluded**.
- It was proposed to **include only** properties deemed to be new housing when first connected to a gas connection. The Work Group considered that there were no further exceptions to be included.
- It was proposed to include events where the AQ changed outside the +100% / -50% tolerance, but the new AQ issued as the shipper successfully challenged the old AQ being used. However, the Work Group concurred that iGTs would not require this criterion, and agreed it should be **removed**.
- It was proposed to **include** events where all other AQ values calculated as part of the most recently completed AQ Review used actual meter reads (also including those above the 2,500 therm threshold). The Work Group agreed.

- It was proposed to **include only** house types that are listed in Section 2 Current Table of the iGT UNC Ancillary Document CSEP NExA Tables. The Work Group agreed.

SL noted Xoserve had confirmed that each AQ record included an “effective from” date, which would be used to identify whether the AQ had been reviewed within the previous year, and therefore whether the AQ should be included.

With respect to the timetable for completion of the review exercise, the Work Group noted that the current process allowed a two month period for the creation of the Table following confirmation of the data to be included. The Work Group agreed that this timeframe was appropriate, and concurred that the deadline for presentation of the draft proposed Table should be 31st May, providing that Xoserve was able to provide the required information by 1st April in any given year. The remainder of the timetable would be amended accordingly:

Receipt of AQ information	1 st April
Prepare draft CSEP NExA Table	30 th May
AQ Review Work Group	July
Agreed by Modification Panel	July
Implementation of new Table	February

The Work Group agreed that the above timetable was appropriate, and confirmed that, in the event that the Modification Panel did not agree the revised Table at its meeting in July, the Table would proceed to consultation under the rules for a standard self-governance Modification Proposal, where the Final Modification Report would be presented to the Modification Panel in August for determination. In this event, the Work Group agreed that it would still be reasonable to implement the changes in the following February release.

The Work Group agreed that the solution was appropriate, and the revised Ancillary Document achieved the aims of the solution as drafted. The Work Group agreed a change to the title of the Ancillary Document, where the amended title was more appropriate for the scope of the amended process: “iGT CSEP NExA Table Update Procedure Document”.

The Work Group agreed that the Modification met the criteria for self-governance, and better facilitated Relevant Objective F) “Promotion of efficiency in the implementation and administration of the Code”.

The Work Group considered the recommended Implementation Date for the Modification, noting the difficulty in defining a rigid date for the change, due to the uncertainty surrounding the implementation of Project Nexus changes. Changes in iGT071 would need to become effective from the date of the first full AQ review that takes place under Single Service Provision arrangements.

The Work Group was satisfied that the solution for iGT071 had been fully developed, and that the Work Group should conclude. The Code Administrator confirmed that a Workgroup report for iGT071 would be published and presented to the Modification Panel meeting in August 2016, whilst the Chair noted that the Proposer would need to draft a revised Modification Proposal ahead of that Modification Panel meeting. The Chair closed the Work Group.

Action MWS 16/08-01: Code Administrator to draft the Workgroup Report for iGT071 and add to the agenda for the Modification Panel meeting in August 2016.

Action MWS 16/08-02: npower (as Proposer of iGT071) to submit to the Code Administrator a revised Modification Proposal for consideration at the Modification Panel meeting in August 2016.

6. iGT075 - Identification of Supply Meter Point Pressure Tier

The Chair recapped the progression of the Work Group for iGT075, which had been raised by E-On in February 2015. The Modification had been raised to improve communication of the Supply Meter Point Pressure Tier by the iGT to Shipper/Supplier/MAM. The Work Group noted that the parallel UNC Modification UNC0526 had been withdrawn by the Proposer; however the Proposer had elected not to withdraw iGT075.

The Chair noted that further iterations of the Modification Proposal had been circulated since the previous meeting of the Work Group. Key changes included clarification around the information to be provided, and that the information from all iGTs was to be hosted in one centrally accessible location. The Proposer further qualified that the information was to be provided at postcode level, including both out-code and in-code, and that if the strength of a medium pressure connection was unknown, a default “MP” field was to be used.

There was some discussion regarding the action to be taken if the full postcode was unknown or not yet defined, for example in the case of new developments. The Work Group concluded that a dummy in-code should be utilised if used, which would allow the Shipper to seek further information via a GT1 if required.

KN raised one comment with respect to the note in the rationale for change, stating that aborted visits were in the order of 1 in 1,000 visits in the domestic sector. KN considered that the data gathered was irrelevant for this change, as it did not distinguish the iGT sector from the large transporter statistics. The Work Group generally considered that it was likely that aborted calls would be lower for iGTs.

The Work Group agreed that the solution was appropriate for the rationale for change. The Work Group noted that the legal text for the change had not been drafted, and agreed to present the Workgroup Report to the Modification Panel without legal text drafting.

The Work Group generally agreed that at least six months lead time for implementation would be required, due to the system changes required to capture the necessary information. It was agreed that the Modification met the criteria for self-governance.

The Work Group was satisfied that the solution for iGT075 had been fully developed, and that the Work Group should conclude. The Code Administrator confirmed that a Workgroup report for iGT075 would be published and presented to the Modification Panel meeting in August 2016. The Chair closed the Work Group.

Action MWS 16/08-03: Code Administrator to draft the Workgroup Report for iGT075 and add to the agenda for the Modification Panel meeting in August 2016.

7. RG001 - FGO review implications for the iGT UNC

GH presented a new Modification Proposal – yet to be presented to the Modification Panel – that was resultant from consideration of the impacts of the Xoserve FGO review programme. GH noted that changes to the Agency would affect the new Section N of the iGT UNC to be introduced by iGT039, alongside collateral changes throughout various other parts of the document. GH noted that the proposed changes reflected drafting under the parallel UNC0565.

GH confirmed that the review of arrangements would come into force from 1st April 2017; the Review Group noted that this may have implications on how the text is implemented, as Section N drafting would not be in place were the implementation date for Project Nexus be delayed until after this date. GH considered that the FGO programme was currently at risk for completion in April 2017; however, Ofgem was keen to ensure that the work was completed ahead of this time.

GH considered that the UNC change was likely to be circulated as a Draft Modification Report in October or November 2016. GH therefore considered that an iGT UNC Modification should be considered by the Modification Panel in December 2016. The Review Group considered that any change was likely to be documentation only, requiring the minimum two months implementation lead time following a decision to implement.

The Chair noted that the new Modification was scheduled to be raised at the Modification Panel in August 2016.

8. RG002 – Code Governance Review 3 (CGR3) Changes

PR noted that three Modifications had been drafted, to be raised at the Modification Panel in August 2016, relating the changes consequential to Ofgem's CGR3 programme. The first change was in relation to Significant Code Review (SCR) changes, the second in relation to changing approach to self-governance usage, and the third had been raised to tighten up rules around implementation of self-governance changes (albeit not directly as a consequence of CGR3).

RF considered that the changes were likely to meet the self-governance criteria, as Ofgem considered there was no material impact on the Modification Rules. The Review Group noted that the three Modifications were fit for purpose, and suitable to be raised to the Modification Panel meeting. Furthermore, PR noted that revised Modification Proposal templates had been prepared by a cross-industry group of Code Administrators for consistent adoption across all codes. The Review Group concurred that the templates were suitable for use within the iGT UNC. PR noted that the Modification Panel would be asked to formally ratify the new templates at its meeting in August 2016.

9. Known Issues Register

There was one new risk to add to the issues register – see Item 10 below.

Action MWS 16/08-04: Code Administrator to update the known issues register on the iGT UNC website.

10. Any Other Business

KD raised an issue with respect to Standards of Service query reporting, and noted that certain elements had been stripped out of the Ancillary Document post-Project Nexus that would still be required for iGT MAMs to communicate issues, including crossed meters. KD noted that she had circulated an email raising the issue and received no response. Attendees considered that this issue may be better suited to SPAA; however, it was agreed that an issue paper would be circulated adding further clarification, and the matter would be added to the iGT UNC known issues register.

Action MWS 16/08-05: KD to circulate a clarification note highlighting potential issues with changes to the Standards of Service query reporting process post-Project Nexus implementation.

There were no further items for discussion and the Chair closed the meeting.

The next iGT UNC Modification Workstream Meeting is on the 6th September 2016.

Appendix 1

MWS 16/07-01	5 th July 2016	Gemserv to add the “banding range in the CSEP NExA Table” to the iGT UNC Known Issues Register.	Gemserv	Closed.
MWS 16/07-02	5 th July 2016	iGTs to review impact of proposed date change for AQ review publication and feedback views on their preferred date for data provision.	iGTs	Closed.
MWS 16/07-03	5 th July 2016	Gemserv to circulate proposed revised timetable for AQ review table publication following feedback from Action MWS 16/07-02.	Gemserv	Closed.
MWS 16/07-04	5th July 2016	Paul Orsler (Xoserve) to confirm whether a decision had been made regarding the AQ review process for 2017 (given delay in Project Nexus).	Xoserve	Carried forward. Full update in September meeting.
MWS 16/07-05	5 th July 2016	Gemserv to circulate revised Modification iGT075 (version 4) to the iGT UNC CA.	Gemserv	Closed.
MWS 16/07-06	5 th July 2016	Work Group to review revised version (4) of iGT075 and feedback comments to the August 2016 Work Group meeting.	All	Closed.
MWS 16/07-07	5 th July 2016	Gemserv to send Ofgem the extract that the revised wording for 32.1D originated from (Version 2 of the RG002 paper).	Gemserv	Closed.
MWS 16/07-08	5 th July 2016	Gemserv to draft a Modification Proposal to allow changes to be made to the Code Governance Review 3 (CGR3) proposals.	Gemserv	Closed.

MWS 16/07-09	5 th July 2016	Kish Nundloll (ES Pipelines) to submit a new iGT UNC Modification relating to Significant Code Review (SCR) proposals.	ES Pipelines	Closed.
MWS 16/07-10	5 th July 2016	Gemserv to draft a Modification relating to Self-Governance changes, in relation to the Code Governance Review 3 (CGR3) changes being introduced by Ofgem.	Gemserv	Closed.
MWS 16/07-11	5 th July 2016	Kish Nundloll (ES Pipelines) to submit a new iGT UNC Modification relating to Significant Code Review (SCR) proposals.	ES Pipelines	Closed.
MWS 16/07-12	5 th July 2016	Ofgem to send Gemserv revised text relating to 25(c) of the Self-Governance changes.	Ofgem	Closed.
MWS 16/07-13	5 th July 2016	Gemserv to move the issue on the known issues register relating to “transportation set up rates” to the archived tab.	Gemserv	Closed.
MWS 16/07-14	5th July 2016	Paul Orsler (Xoserve) to update the next Work Group on the Gas Transporter approach in relation to the non-effective days in the lead up to Project Nexus’s implementation, which will form the basis of the respective iGT UNC Modification.	Xoserve	Carried forward. Full update at September meeting.
MWS 16/07-15	5th July 2016	Gemserv to determine where there are any discrepancies between the UNC and iGT UNC codes following the deferral of Project Nexus’s Implementation Date and consequential changes to the iGT039 Modification and legal text.	Gemserv	Carried forward. Work is progressing on this exercise.

MWS 16/07-16	5 th July 2016	SSE Energy Supply to circulate questions relating to the project summary report for iGT078 - Ancillary Document for the New Connections Process and for Work Group members to provide their feedback at the August 2016 Work Group meeting.	SSE Energy Supply	Closed. Questions circulated, further consideration at September meeting.
MWS 16/08-01	2 nd August 2016	Code Administrator to draft the Workgroup Report for iGT071 and add to the agenda for the Modification Panel meeting in August 2016.	Gemserv	New
MWS 16/08-02	2 nd August 2016	npower (as Proposer of iGT071) to submit to the Code Administrator a revised Modification Proposal for consideration at the Modification Panel meeting in August 2016.	Npower	New
MWS 16/08-03	2 nd August 2016	Code Administrator to draft the Workgroup Report for iGT075 and add to the agenda for the Modification Panel meeting in August 2016.	Gemserv	New
MWS 16/08-04	2 nd August 2016	Code Administrator to update the known issues register on the iGT UNC website.	Gemserv	New
MWS 16/08-05	2 nd August 2016	KD to circulate a clarification note highlighting potential issues with changes to the Standards of Service query reporting process post-Project Nexus implementation.	E.ON	New