

iGT UNC Modification Workstream 16-03

Tuesday 1st March 2016 at 10.00am

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Initials	Organisation
Steve Ladle (Chair)	SL	Gemserv
Collette Baldwin ^{*1}	CB	E.ON
Laura Cahill	LC	SSE Supply
Kirsty Dudley	KD	E.ON
Bryan Hale [*]	BH	EDF Energy
Gethyn Howard ^{*2}	GH	Brookfield Utilities
Andrew Margan	AM	British Gas
Kishan Nundloll	KN	ESP Pipelines
Paul Orsler	PO	Xoserve
Nicky Rozier	NR	Brookfield Utilities
Kirandeep Samra	KS	npower
Tom Chevalier ^{*3}	TC	AMO
Verity Blake	VB	Gemserv

**Attended via teleconference.*

1. Welcome and Apologies for Absence

SL welcomed attendees to the meeting. Apologies were noted from Cher Harris (Indigo Pipelines).

2. Confirmation of Agenda

An AOB in respect to MPRN allocation was raised by NR. There were no further comments and the agenda was agreed.

3. Confirmation of Minutes

The minutes of the iGT UNC Modification Workstream meeting held on 2nd February 2016 were agreed as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table at the end of the minutes for further actions arising and updates.

¹ For discussion on the Modification iGT075

² For discussion on Xoserve Governance item

³ For discussion on the Modification iGT075

In regard to action MWS15/11-02, PO Advised that he has sent the AQ file format and data items to representative iGTs and is waiting for their responses. PO requested that all questions in relation to these documents and AQ file formats be directed to him. VB queried whether he would like these documents to be shared with other iGTs and PO welcomed this suggestion.

ACTION MWS16/03-01: Paul Orsler (Xoserve) to send Code Administrator AQ data item documents for distribution to iGTs with the request that any comments or questions in relation to these files be sent directly to him.

It was questioned when the Review of Gas Metering Arrangement (RGMA) document would be able to be updated by iGTs. KN confirmed that it should be completed by May. AM and KN were in agreement that the iGT UNC RGMA guidance document is not binding therefore, discussions pertaining to the RGMA should be held under SPAA. To that end, KN and KD advised they were attending a SPAA meeting on Wednesday 9th March, and KN volunteered to update the April Workstream on any relevant updates.

ACTION MWS16/03-02: Code Administrator to include RGMA Update on the Modification Workstream Agenda for April, with an update to be provided by KN.

5. Xoserve Governance

This item was requested to be brought forward by GH who led the discussion. GH presented slides to the group regarding Xoserve's Funding Governance Overview (FGO) that was originated initiated by Ofgem in April 2013 and, resulted in the establishment of an industry group in June 2014. This industry group is managed by an independent Project Manager, who in turn, reports to a Project Overview Board comprised Ofgem and industry representatives. The FGO focuses on Xoserve's delivery of services, budgeting, cost allocation and charging and, corporate governance and ownership.

GH provided an update on the FGO's progress and advising whether there are any impacts on the UNC and iGT UNC. GH advised that an output of the project thus far was a Modification raised under the Uniform Network Code (UNC), UNC 0565 - Central Data Service Provider: General framework and obligations, which aims to develop and implement the findings resultant of the FGO project. UNC 0565 is still being developed and its target implementation date is October 2016. PO noted that the FGO is not contingent on the implementation of Project Nexus, and will continue on regardless. GH highlighted that it would be beneficial for the iGT UNC to monitor and participate in UNC 0565 discussions to understand where the design and approach of the UNC drafting is taken place, so this can be mirrored, or at least drawn upon, in the iGT UNC approach.

GH concluded that the next step would be to raise an iGT UNC Modification within the next month and to develop this Modification at subsequent Workstream meetings. GH advised that he would be able to raise a Modification in advance of the Modification Workstream in April 2016. Pending a formal modification being raised SL also suggested that the Panel could be requested to establish an iGT UNC Review Group.

ACTION MWS16/03-03: Gethyn Howard (Brookfield Utilities) to raise an iGT UNC Modification in respect the Funding Governance Overview (FGO) of Xoserve, using UNC 0565- Central Data Service Provider: General framework and obligations Modification as a template.

6. [iGT075: Identification of Pressure Tiers](#)

SL opened the discussion noting that there has been considerable progress on the equivalent UNC Modification. The proposer of the Modification, Colette Baldwin (CB), advised that she is working with Xoserve in forming a plan to collate information to determine what data is required. Tom Chevalier (TC), Chair of the Association of Meter Operators, dialled in for this item to assist in the update by providing technical advice.

TC and CB summarised the benefits of the UNC Modification, advising that, as all the information will be published on the Xoserve website, anyone would be able to access this data and see what type of pressure tier is located on the relevant site. If this information is not available, then an installer of a meter would not have knowledge of what type of meter the site requires. The publication of this information prevents a meter installer from having to either abort a planned installation or installing the incorrect meter, which is particularly important in medium and high pressure sites.

TC advised that the data information to be published on the Xoserve website has deliberately been kept brief. It will only contain the relevant postcode and MPRN via 2 separate reports, to avoid any data protection infringements or requiring more Modifications to be raised. The first report will show post codes where all supply points in that post code are low pressure. The second report would show the post code plus the pressure applicable for specific MPRNs in that post code where this is known. If the post code was not listed in the first report or the specific MPRN was not listed in the second report then the Supplier/Meter installer would need to make further enquiries to establish the applicable pressure tier for a supply point.

AM and PO highlighted that the key benefits delivered with this Modification lie with the Gas Transporters. PO questioned whether the UNC solution could be used by the iGTs in iGT075. TC commented that it is possible, to which CB agreed noting that, she envisioned a very similar process proposed in the UNC Modification being followed by the iGT UNC. CB noted that this Modification does not displace the general requirements for Gas Transporters to maintain network pressure information,

as there will still be procedural requirements for Gas Transporters (GT) under the Gas Transporter Procedures, specifically GT1.

SL asked whether this information proposed in iGT075 would be centrally published on Xoserve as well. PO interjected noting that there is no contractual obligation or service agreement with iGTs to require their data to be published. CB acknowledged this point stating that she has not agreed yet with the iGTs on the way in which this data will be made available. CB advised that the central infrastructure and data from the GTs will be complete and established by October 2016 although, she is yet to confirm the date by which the iGTs can produce this data.

TC asked whether it would be beneficial to talk through with all the iGTs to help them have an understanding on what needs to be done to complete the Modification requirements. KN advised that this seems practical however, he would need to liaise with his company to determine their position. NR was in agreement with KN, advising that they are more than happy to discuss it via teleconference, although need to have internal discussions first.

In the interim, it was proposed for iGTs to consider how they may be able to make this data available. CB advised that she will be able to progress the Modification relatively quickly, and anticipates that a revised Modification will be sent to the Code Administrator by the Friday 4th March 2016.

ACTION MWS16/03-04: Collette Baldwin (E.ON) to send revised Modification, iGT075 - Identification of Pressure Tiers, to the Code Administrator and for the Code Administrator to include this item in the next Modification Workstream in April.

7. [iGT078: Ancillary Document for the New Connections process](#)

SL updated the group, noting that the Draft Modification Reports (DMR) were circulated to the iGT UNC for consultation on the 18th of February 2016, and have a close out date on the 8th of March 2016. The intention is for these DMR and consultation responses to be discussed at the Modification Panel on 16th March 2016.

SL requested the Work Group to use the consultation as an opportunity to indicate their position on this modification and its implementation. Moreover, respondents should comment on whether or not they support its implementation, and if so, what the appropriate implementation lead time should be and why.

8. [iGT079 Non-domestic New Connections Framework Ancillary Document](#)

SL this update was covered under in the item above, iGT078.

ACTION MWS16/03-05: Code Administrator to send a note to all parties, reminding that the consultation close out period for iGT078: Ancillary Document for the New Connections process and iGT079 Non-domestic New Connections Framework Ancillary Document, is Tuesday 8th March.

9. [iGT080: Mandating iGT use of Xoserve Portfolio Data for Shipper Transportation Billing](#)

SL updated the group noting that the Modification went to Panel on the 17th of February and the revised legal text was agreed. This modification subsequently was sent out to the iGTs who confirmed their implementation time, agreeing for the Modification to be implemented in the 23rd February 2017 Code release. Questions were raised in regard to why the implementation date set for iGT080 was not the 1st October 2016, as this was expected by a number of shippers on the basis of discussions that took place during the relevant Work Groups.

AM asked about the current rules for implementation, particularly implementation for Self-Governance Modifications. SL advised that the implementation date for Modifications that are subject to Authority approval needs to be unanimously agreed by the Panel. However for Self-Governance modifications, the Panel does not determine the implementation date and the iGTs are responsible to advise what the implementation lead time should be subsequent to a Panel decision to implement and hence which code release it is to be included in.

SL advised that to better inform the iGT decision it would therefore be helpful if consultation responses could specifically address implementation issues so that this information can be documented in the Final Modification Report and discussed by Panel.

10. [iGT Meter Point Creation process](#)

PO led this item of discussion, noting that it was an action from the January 2016 Work Group. Following discussions between iGTs and Xoserve, it became apparent that a Shipper other than the PSR Shipper, is able to take over ownership of a meter point without the PSR Shipper necessarily being informed. This has identified the issue that the first Shipper registration on Xoserve's system may not be the Elected Shipper. PO advised that in order to provide some guidance on this issue and the proper process, Xoserve have drafted a guidance document.

PO advised that any Modification raised to resolve this issue would need to go through UK Link however, the operational issue and Modification would still need to be discussed and developed by iGTs..

SL asked where a report showing instances of the first registered Shipper not being the elected Shipper would be sent to, and PO advised that needs to be determined. PO indicated that the reports may be

sent to iGTs, as they would want to have a view of this information in their portfolio. KD advised the only way this would work is if iGTs send Suppliers a revised PSR.

The group were in consensus that it is not appropriate to raise a Modification at this time, however, iGTs should continue to discuss this issue with Xoserve and, determine how many instances of this kind are occurring.

ACTION MWS16/03-06: Paul Orsler (Xoserve) to continue investigating the issue regarding iGT Meter Point Creation Process and industry flows, and to produce a further report.

ACTION MWS16/03-07: Code Administrator to create a known issues register on the iGT UNC website that is to be regularly updated and to include issues such as the iGT Meter Point Creation Process.

11. Management of System File Format Modifications

SL led this item of discussion, noting that historically the Work Group has been good at developing the commercial aspects of Modifications however, System File Modifications are not progressed in the same manner. This point was acknowledged by the group, agreeing that poor management of technical Modifications can lead to a very drawn out Modification development process.

SL asked for comments from the group, confirming whether they understood this to be a continuing issue, as the processes for Modifications involving system file formats may change following the Project Nexus implementation.

BH suggested creating a catalogue of data items and AM questioned whether this should be pursued now, or whether it is better to be reviewed when necessary. Following a brief discussion, the Work Group agreed that next time there is a requirement for a new System File Format change, a sub-group could be established, that would be dedicated to developing the system aspects of the Modification. Further, part of the Terms of Reference (TOR) of this Modification development sub-group, would be for members to be technical representatives.

The Work Group acknowledged that this may not be required for some time, given the pending implementation of Project Nexus however, this subgroup would be using the existing facilities available under the iGT UNC.

12. AQ Review 2016

This item was raised as an AOB by Cher Harris (Indigo Pipelines) who was unable to attend the Work Group. CH noted that as this year's AQ review fall in the middle of various Project Nexus implementation

activities, whether a question could be presented to Shipper parties, in regard to their likely involvement with this year's AQ review.

A further issue in relation to the RGMA update and the sending of ONJOB/ONUPD files was also raised however, the Work Group agreed that questions pertaining to the RGMA update should be directed to SPAA. To that end, the Work Group noted that there is a SPAA meeting next Wednesday, 9th of March 2016.

ACTION MWS16/03-08: Code Administrator to send a note to all iGT UNC Shipper parties to confirm whether they would be undertaking a full AQ review and to provide this information to iGTs.

13. MPRN Re-allocations

This AOB was raised by NR, who queried whether parties had an issue with Brookfield Utilities re-allocating the MPRN range '76543215 – 76753605' from IPL to GPL. These will not be utilised by the IPL licence but will free up 210,391 MPRNs to be used by the GPL licence, which as a result, delays the need for further MPRNs from Gemserv.

SL noted that this is likely to require the same processes as allocating MPRN numbers. KD agreed advising that it may be able to be processed under her organisations systems but, may be a significant IT change for other organisations.

ACTION MWS16/03-09: Nicki Rozier (Brookfield Utilities) to confirm with the Code Administrator which MPRN numbers are being requested to be transferred and, whether this is required pre or post nexus. The Code Administrator to use this information and ask iGTs whether they are happy to approve this transfer and, where necessary, update their systems.

14. Date of Next Meeting

The date of the next meeting is Tuesday 5th April 2016.

iGT UNC Modification Workstream Action Table

Action Ref	Meeting Date	Action	Owner	Status Update
MWS15/03-05	7 th April 2015	KD to investigate the proportion of aborted visits for iGT sites only, to assist with the cost-benefit analysis for iGT075.	KD	Carried Forward. This item was resumed under item 6. Analysis

				has been completed for Large Transporter Networks however, this may still need to be carried out for iGTs.
MWS15/11-02	1 st December 2015	PO to confirm Xoserve's capability to provide to iGTs the data items deemed necessary to complete the annual AQ Review process under iGT071.	PO	Closed. PO has provided iGTs with the data items for the AQ process and has requested for their feedback.
MWS16/01-01	4 th January 2016	PO to consider the framework of the suggested focus group with a paper to be fed back for discussion at the next Modification Workstream on 2nd February 2016.	PO	Closed. Discussed under item 11.
MWS16/02-01:	2 nd February 2016	KS to send revised Draft Modification Proposal for iGT078 together with a revised Ancillary document and related File Format changes to the Code Administrator by Friday 5 th of February.	KS	Closed
MWS16/02-02:	2 nd February 2016	Code Administrator to produce a revised Work Group Report for iGT078 including the Work Group's recommendation for a shortened re-Consultation, circulate it to parties and add it to the agenda for the February Panel.	Gemserv	Closed
MWS16/02-03:	2 nd February 2016	AM to send through an updated version of the Ancillary Document for iGT079 to the Code Administrator.	AM	Closed

MWS16/02-04:	2 nd February 2016	Code Administrator to prepare a Final Work Goup Report for iGT079 and include it on the Agenda for the February Panel.	Gemserv	Closed
MWS16/02-05:	2 nd February 2016	Code Administrator to send note to parties requesting feedback and comments in regards to the RGMA Guidance Document, to allow for the document to be updated in advance in the implementation of Project Nexus.	Gemserv	Closed. Note was sent on the 2 nd of February. Limited responses have been received.
MWS16/03-01:	1st March 2016	Paul Orsler (Xoserve) to send Code Administrator AQ data item documents for distribution to iGTs with the request that any comments or questions in relation to these files be sent directly to him.	Paul Orsler	New
MWS16/03-02:	1st March 2016	Code Administrator to include RGMA Update on the Modification Workstream Agenda for April, with an update to be provided by KN.	Gemserv	New
MWS16/03-03:	1st March 2016	Gethyn Howard (Brookfield Utilities) to raise an iGT UNC Modification in respect the Funding Governance Overview (FGO) of Xoserve, using UNC 0565- Central Data Service Provider: General framework and obligations Modification as a template.	Gethyn Howard	New
MWS16/03-04:	1st March 2016	Collette Baldwin (E.ON) to send revised Modification, iGT075 - Identification of Pressure Tiers, to the Code Administrator and for the Code Administrator to include this item in the next Modification Workstream in April.	Collette Baldwin	New

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MWS16/03-06:	1st March 2016	Paul Orsler (Xoserve) to continue investigating the issue regarding iGT Meter Point Creation Process and industry flows, and to produce a further report.	Paul Orsler	New
MWS16/03-07:	1st March 2016	Code Administrator to create a known issues register on the iGT UNC website that is to be regularly updated and to include issues such as the iGT Meter Point Creation Process.	Gemserv	New
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