

**iGT UNC Modification Workstream 15-06****Tuesday 30<sup>th</sup> June 2015 at 10.30am**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

| Attendee            | Initials | Organisation         |
|---------------------|----------|----------------------|
| Steve Ladle (Chair) | SL       | Gemserv              |
| Katy Binch          | KB       | ESP                  |
| Laura Cahill        | LC       | SSE                  |
| Bryan Hale *        | BH       | EDF                  |
| Mark Jones          | MJ       | SSE                  |
| Kay Mackey          | KM       | Brookfield Utilities |
| Kishan Nundloll     | KN       | ESP                  |
| Paul Orsler         | PO       | Xoserve              |
| Trevor Peacock *    | TP       | Fulcrum              |
| Jenny Rawlinson     | JR       | Brookfield Utilities |
| Kirandeep Samra     | KS       | npower               |
| Paul Rocke          | PR       | Gemserv              |

*\*Attended via teleconference.***1. Welcome and Apologies for Absence**

SL welcomed attendees to the meeting of the iGT UNC Modification Workstream.

Apologies for absence had been received from Kirsty Dudley (E.ON), Andrew Margan (British Gas) and Maria Hesketh (Scottish Power).

**2. Confirmation of Agenda**

The Chair invited any further items for discussion not on the agenda. No further items for discussion were raised.

**3. Minutes and Actions Arising**

Subject to two amendments submitted in advance by JR, the minutes of the iGT UNC Modification Workstream meeting held on 2<sup>nd</sup> June 2015 were accepted as a true and accurate record of the meeting.

Please refer to the table at the end of the minutes for further actions arising and updates.

**4. [iGT071 - Updating the iGT AQ Review Procedures Ancillary Document](#)**

SL welcomed attendees to the third Workgroup meeting to develop iGT071. SL recapped the intention of the Modification, to amend the Ancillary Document for the iGT AQ review procedure to

be aligned with the processes expected to be carried out under Single Service Provision. The Workgroup recalled that the AQ review process for 2015 would be carried out using the existing process, therefore implementation of iGT071 was not necessarily tied to the implementation date of the Project Nexus changes but will be required at some point to reflect a change to the source of the base information required to update the CEP NExA table.

PO provided some further information regarding the timings of flows relating to the new AQ processes being introduced alongside Single Service Provision arrangements. PO clarified that following the implementation of the relevant Modifications, each iGT Supply Meter Point would have three associated AQ values:

- Original Meter Point AQ – the initial estimated Annual Quantity for the Supply Meter Point, as provided to Xoserve by the iGT during the iGT meter point creation process;
- Formula Year SMP AQ – a snapshot of the Supply Meter Point AQ and fixed for the formula year (1<sup>st</sup> April – 31<sup>st</sup> March), for determination of Transportation rates; and
- Supply Meter Point AQ – the annual offtake quantity of a Supply Meter Point, which may be revised following submission of a read.

Further information regarding the three AQ values, the formula year, and when iGTs would be notified of revised AQ information had been circulated to all parties in advance of the meeting.

The Workgroup considered that the 2016 AQ process would greatly depend on the date of implementation of Project Nexus, and this would instruct whether the iGTs would have the correct data to carry out the review, and therefore whether a 'new world' review would be conducted, or whether existing arrangements would be continued. The Workgroup considered that, if Project Nexus were to be implemented from 1<sup>st</sup> October 2016 or later, the current arrangements would be appropriate, and a view would need to be taken were the date set before this. However, the Workgroup agreed that such a debate was hypothetical until a new date for implementation was confirmed.

On consideration of the wider solution of the Modification, JR raised a potential issue, whereby in the current arrangements, if an iGT were to identify a clearly erroneous value, the data would be challenged and the Shipper requested to provide additional confirmation. Under new arrangements, JR considered that Xoserve may not be expected to carry out that verification, which may result in stranded values existing within the tabulated data. Conversely, the Workgroup considered that, under Single Service Arrangements, Shippers would be in a position to correct an erroneous rolling AQ value within one month, reducing the risk of stranded values. PO agreed to meet with JR to fully understand the requirements on Xoserve and feed in as appropriate to the UK Link Programme.

**Action MWS15/06-01: Brookfield Utilities and Xoserve to convene to scope the Xoserve requirements for the AQ review process under Single Service Provision, including what data is used to carry out the review, and whether verification of the data is necessary.**

The Workgroup agreed that the Modification may not meet the criteria for Self-Governance, due to the impact on consumer charging. The Workgroup agreed to defer any further consideration of iGT071, including the proposed Implementation Date, until a further steer was provided with respect to an updated implementation timescale for Project Nexus changes.

**5. [iGT078: Ancillary Document for the New Connections process](#)**

SL welcomed attendees to the third Workgroup to consider iGT078. SL recapped the intention of the Modification, to create a new Ancillary Document to formalise the domestic new connection process for iGT sites. The Workgroup noted that this Modification had no dependence on Project Nexus changes, and consequentially implementation was not tied to any particular date.

KS, as Proposer of the Modification, noted that she had been compiling the latest version of the draft Ancillary Document, and thanked parties for their contributions to date. KS noted that she was awaiting at least one further contribution before she was able to publish the updated version, and therefore requested that further development of the Modification be deferred until the next Modification Workstream on 4<sup>th</sup> August 2015. The Workgroup agreed to defer further development until the drafting of the revised Ancillary Document had been completed.

**6. [iGT079: Adding Non-Domestic New Connections Framework Ancillary Document](#)**

SL welcomed attendees to the first Workgroup to consider iGT079. SL recapped the intention of the Modification, to create a new Ancillary Document to formalise the non-domestic new connection process for iGT sites. SL noted that the Proposer (Andrew Margan) had sent his apologies for the Workgroup, and the Workgroup agreed that any development of the Modification should be deferred until the Proposer was present.

**7. [iGT080: Mandating iGT use of Xoserve Portfolio Data for Shipper Transportation Billing](#)**

SL welcomed attendees to the first Workgroup to consider iGT080. SL recapped the intention of the Modification, to mandate iGTs to use the supply points contained in the portfolio data held by Xoserve for the production of the monthly transportation charges by iGTs. The Panel on 17<sup>th</sup> June 2015 had determined that the Modification should proceed to a Workgroup for further development.

MJ, as Proposer, provided an overview of the rationale for change. MJ considered that where the iGTs currently bill Shippers for transportation charges based on their own portfolios, there is no incentive on any party to ensure that the data held by Xoserve is correct; iGTs would not be financially benefited as charging is based on separate data, Shippers had no incentive to make iGTs aware of omitted meter points, and it was not in Xoserve's remit as system operator to ensure

the accuracy of the data. MJ considered that by obligating iGTs to use the data held in Xoserve systems to drive the calculation of transportation charges, there would be an incentive for both shippers and iGTs to ensure that the data was correct. MJ further considered that this solution would result in more accurate gas allocation and settlement, reduce disputes between Shippers and iGTs, and lead to a reduction in unidentified gas. MJ noted that the discrepancy between iGT portfolios and Xoserve data was around 2% (down from 7%).

JR noted that at the previous Modification Panel, she had requested that the Proposer provide some detail as to the issues that were foreseen in a Single Service Provision environment. JR recognised that the Modification sought to resolve issues that should be addressed by Project Nexus, and that the success of such changes should be allowed to be reviewed before further changes were mandated. JR further noted that iGTs had been working for over six months to cleanse data in preparation for Single Service Provision, and consequentially the quality of the data was better than before and continued to improve. JR noted that issues with data had been identified during the data cleansing programme, but emphasised that most of these issues were with the transition of data to Xoserve systems rather than with the integrity of the data itself.

Whilst the Workgroup noted concerns with the rationale for change, the Workgroup proceeded to discuss the proposed solution. SL queried whether a sufficient modification to the Code would be to simply add an obligation that iGTs shall produce invoices only using the data provided by Xoserve. The Workgroup agreed in principle; however, there were concerns that iGTs may have established and be eligible to bill against new meter points before they appeared on Xoserve systems, due to a potential two day lag in the updating of information. Therefore, the Workgroup noted that a tolerance may have to be built into Shipper verification of iGT charges. SL noted the importance of establishing clear business rules defining how the invoicing process would work practically under the proposed solution.

There was discussion around how the Shipper would access the Xoserve data to be able to verify the iGT charges. PO noted that receipt of the Xoserve portfolio was a 'user-pays' service; therefore, the Modification might seek to obligate all Shippers to receive that portfolio. The Workgroup considered whether Shippers might alternatively consider access to the Data Enquiry Service (DES); however, PO considered that this was also a 'user-pays' service.

MJ agreed to work with Xoserve to develop a timeline of the invoicing and verification process, with the objective of providing an initial steer on the business rules. MJ agreed to circulate this proposed timeline in advance of the Modification Workstream meeting on 4<sup>th</sup> August 2015.

The Workgroup concurred that this Modification did not meet self-governance criteria, due to the potential impact on iGT charging and revenue.

**Action MWS15/06-02: SSE (Mark Jones) and Xoserve (Paul Orsler) to define a timeline for invoicing and invoice verification under the proposed solution for iGT080, and circulate to the Modification Workstream ahead of the meeting on 4<sup>th</sup> August 2015, together with a first draft of the business rules required to deliver the intent of the proposal.**

**8. FPL001: Changes to the Fulcrum INC for SSP**

SL welcomed attendees to the first Workgroup to consider Individual Network Code Modification FPL001. SL recapped the intention of the Modification, to make associated changes to the Fulcrum Pipelines Ltd Individual Network Code to facilitate the implementation of Single Service Provision. SL noted that the Panel on 17<sup>th</sup> June 2015 had considered the Proposer's view that the Modification proceed to consultation, however determined that the Modification should proceed to at least one Workgroup for further development in line with best practice.

The Workgroup noted the intention of the Modification to remove those elements of the Fulcrum Pipelines INC that were superfluous under Single Service Provision, brought the INC closer in line with the iGT UNC and did not introduce any new elements of differentiation. The Workgroup unanimously agreed that the Modification and legal text were appropriate. The Workgroup agreed with the Proposer's view that the Modification should be subject to self-governance, and better facilitated Relevant Objective (f). The Workgroup agreed that implementation should be aligned with Single Service Provision, and unanimously recommended that the Modification proceed to consultation. The Workgroup agreed that the activity of the Workgroup was concluded.

**9. iGT Data Cleansing Update**

PO provided an update from the Xoserve Data Cleansing Workgroup, noting that progress was continuing on the reconciliation of LMN CSEP data. PO noted that despite the imminent delay to the implementation of Single Service Provision changes, the industry was still working towards completing data preparation and cleansing by 1<sup>st</sup> October 2015.

UK Link programme data cleansing activities continued, analysing 'defects' where iGT data was loaded into the Xoserve test environment and transformation rules had to be applied. PO clarified that these were not necessarily defects with the data itself, but often with formatting, structure, or data items that iGTs had previously not collated. PO noted that there were similar defects identified with loading of GT data.

PO summarised that Xoserve was continuing to load data into its interim database and was working to resolve identified issues with the data; iGTs were working to address BAU updates, and Shippers would see the outputs from the latest work in the next interim portfolio reports expected in July 2015.

## 10. RGMA Guidance Update

KN noted that he was compiling received comments and producing a final, and definitive, version of the RGMA guidance document, which would be circulated ahead of and presented to the next Modification Workstream meeting on 4<sup>th</sup> August 2015. KN asked that any final comments should be sent to ESP no later than 17<sup>th</sup> July 2015.

## 11. Non-Effective Days Supporting Activities (In-Flight Events)

PO noted that Xoserve continued to work to confirm the process for in-flight activities for the switch to Single Service Provision. Currently, Xoserve resource was focused on re-planning activity as a result of the delay to the implementation date, and once certainty of the implementation date was received, analysis work on the in-flight activities would be instigated.

## 12. Address Data Working Group Meeting

KB attended the first meeting of the Address Data Working Group (ADWG) held on 17<sup>th</sup> June 2015. KB noted that the cross-code ADWG had been established by Ofgem, following the industry data quality reports submitted in 2014. The first meeting summarised the key elements of both electricity and gas market arrangements, and the key issues with accurate address data.

KB noted that Ordnance Survey attended the first meeting to provide further information regarding a UPRN solution. The Proposer of improvements to data quality Modifications in UNC and iGT UNC, Colette Baldwin (E.ON), was not in attendance and her Modifications will be considered in further detail at the next meeting on 22<sup>nd</sup> July 2015.

Ofgem expects ADWG to produce its final report by November 2015. Minutes from the first Workgroup can be found [here](#).

## 13. Next Meeting Date

The next meeting of the iGT UNC Modification Workstream would be held on 4<sup>th</sup> August 2015.

***iGT UNC Modification Workstream Action Table***

| Action Ref  | Meeting Date               | Action  | Owner | Status Update    |
|-------------|----------------------------|---|-------|------------------|
| MWS15/03-05 | 7 <sup>th</sup> April 2015 | KD to investigate the proportion of aborted visits for iGT sites only, to assist with the cost-benefit analysis for iGT075. | KD    | Carried forward. |

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|-------------|---------------------------|--|--------------|---|
| MWS15/04-03 | 5 <sup>th</sup> May 2015  | EDF and npower to raise the issue of inclusion of plot information within the ONJOB dataflow at the next SPAA EG meeting and provide feedback to the Workgroup via the Code Administrator. | EDF / npower | Carried Forward. Minimal progression through SPAA. KS and BH to progress. |
| MWS15/04-06 | 5 <sup>th</sup> May 2015  | PO to send updated plan and reporting profile for transition to Single Service Provision to all parties via the Code Administrator by 8th May 2015.  | PO           | Carried forward pending an agreed date for Single Service Provision.      |
| MWS15/04-08 | 5 <sup>th</sup> May 2015  | KB and JR to provide Shippers with a baseline version of a report on all in-flight queries, for consideration ahead of the Mod Workstream on 4 <sup>th</sup> August 2015.                  | KB / JR      | Carried forward. Action amended.  |
| MWS15/05-01 | 2 <sup>nd</sup> June 2015 | iGTs to consider other alternatives to sending the Meter Fit Report, AES flow and CDJ flow to Shippers for an interim period following the implementation of Single Service Provision.     | iGTs         | Carried forward. Clarification added to action.                           |
| MWS15/05-02 | 2 <sup>nd</sup> June 2015 | Liaise with the Project Nexus team to gain clarification the Go Live implementation date and report back at the next Modification Workstream.  | Xoserve      | Closed.   |
| MWS15/05-03 | 2 <sup>nd</sup> June 2015 | Provide the iGTs with an update around when and in what form they would receive the AQ data from Xoserve under SSP.  | Xoserve      | Closed. See Agenda item 4.  |
| MWS15/05-04 | 2 <sup>nd</sup> June 2015 | KS to update iGT078 to reflect the feedback submitted for consideration at the June 30 <sup>th</sup> Workstream meeting  | npower       | Closed. Revised document to be presented in August.                       |
| MWS15/05-05 | 2 <sup>nd</sup> June 2015 | Industry to review iGT078 and submit   | All          | Closed.   |



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|             |                            | any further comments back by the 15th June.  |               |   |
| MWS15/05-06 | 2 <sup>nd</sup> June 2015  | iGTs to confirm that all relevant sites have been disaggregated by 1 July 2015.  | All           | Closed. Ongoing.  |
| MWS15/05-07 | 2 <sup>nd</sup> June 2015  | Shippers to return all feedback on the iGT RGMA Compliance document to Kish Nundloll (ESP) no later than 19th June 2015.   | All           | Closed. See Agenda Item 10.                             |
| MWS15/05-08 | 2 <sup>nd</sup> June 2015  | Xoserve to provide a revised timeline of the non-effective days required for the cut over to SSP once a new Implementation Date is confirmed.  | Xoserve       | Carried forward, new action owner and action clarified. |
| MWS15/06-01 | 30 <sup>th</sup> June 2015 | Brookfield Utilities and Xoserve to convene to scope the Xoserve requirements for the AQ review process under Single Service Provision, including what data is used to carry out the review, and whether verification of the data is necessary.  |               |   |
| MWS15/06-02 | 30 <sup>th</sup> June 2015 | SSE (Mark Jones) and Xoserve (Paul Orsler) to define a timeline for invoicing and invoice verification under the proposed solution for iGT080, and circulate to the Modification Workstream ahead of the meeting on 4 <sup>th</sup> August 2015, together with a first draft of the business rules required to deliver the intent of the proposal. | SSE / Xoserve |   |