

The Code Administration Code of Practice (CACoP) requires Code Administrators to report annually on a number of key performance metrics. This report is for the period 1<sup>st</sup> January 2014 – 31<sup>st</sup> December 2014.

Activity	Measure	Result
<b>Qualitative Measures</b>		
Critical Friend	Number and percentage of survey respondents who stated they were 'satisfied' or better with the assistance offered by the CA	2 (100%)
<b>Quantitative Measures</b>		
Quality of Assessment	Number and percentage of reports 'sent back' by the Authority <sup>1</sup>	0
	Number and percentage of final decisions on which the Authority's assessment:	(i) 10 (91%) (ii) 0
	(i) Accords with the panel recommendation against the relevant objectives <sup>1</sup> (ii) Conflicts with the panel recommendation owing to wider statutory considerations <sup>1</sup>	
Effective Communication	Glossary and plain English summary to be provided with reports <sup>2</sup>	16 (100%)
	Average number of respondents to consultation <sup>2</sup>	4.9
Effective Administration	Percentage of papers published outside of modification rules requirements	0
	Number and percentage of reports submitted to the authority in line with original timetable	13 (100%)
	Number of extensions to timetable requested	0
	Average time between (non-urgent) proposal being raised and submitted for decision <sup>1</sup>	97 Working Days
	Average time between proposal being submitted for decision and decision being published <sup>1</sup>	19 Working Days
	Average time between decision and implementation (separately identifying systems and non-system changes) <sup>1</sup>	<i>System Changes:</i> 147 Working Days <i>Non-System Changes:</i> 59 Working Days
Implementation Costs	Number and percentage of reports for which implementation cost estimates were available for consultation	n/a
	Accuracy percentage difference (whether higher or lower) between estimated and actual implementation costs	n/a

<sup>1</sup> For Authority Decisions (or Panel Decisions for Self Governance Modifications) received in the period 1<sup>st</sup> January – 31<sup>st</sup> December 2014

<sup>2</sup> For Modification Proposals raised in the period 1<sup>st</sup> January – 31<sup>st</sup> December 2014