iGT056 - UPRN Population by Pipeline Operators

Development Group Meeting 01

Monday 28th October 2013 at 1:00pm

Gemserv, 10 Fenchurch Street, London EC3M 3BE

Attendee	Initials	Organisation
Jenny Rawlinson * (Chair)	JR	GTC
Trevor Clark *	TC	E.ON UK
Andrew Margan *	AM	British Gas
Zoe Murphy *	ZM	npower
Kristian Pilling *	KP	SSE Supply
Lisa Wong	LW	ESP
Steve Ladle	SL	Gemserv
Mayokun Alonge	MA	Gemserv
Paul Rocke	PR	Gemserv

**Attended via teleconference.*

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1. Background

JR welcomed attendees to the initial meeting of the Development Group for iGT056, held as part of the iGT Shipper Workgroup meeting. JR had agreed to take the role of Chair for the iGT056 Development Groups.

iGT056 - UPRN Population by Pipeline Operators had been raised by E.ON Energy on 3rd October 2013, and sought to introduce the concept of a 'Unique Property Reference Number' (UPRN). A concept driven by DECC, the UPRN was anticipated to greatly improve consistency in premises recognition across both gas and electricity, aiding the successful roll out of smart meters. JR noted that work was ongoing in the electricity industry to implement similar changes.

JR further noted that an equivalent Modification had been raised under the UNC (0468), and that the Modification Proposal would be initially considered at the UNC Distribution Workstream on 8th November 2013. It was anticipated that the UNC would take the lead in developing a solution, with the iGT UNC aligning where relevant.

2. Identify Development Group Members

The attendees at the meeting agreed to form the iGT UNC Development Group for iGT056 on an ongoing basis. JR encouraged members to join her in attendance at the UNC Distribution Workstream on 8th November 2013.

AM queried whether there was sufficient expertise in the group in respect of the UPRN changes ongoing within the electricity industry. KP agreed to provide an update from SSE colleagues involved in the issue within electricity. PR confirmed that a data item had been introduced into the

MRA DTC, and agreed to provide a summary of the activity to date within the MRA change process.

Action iGT056DG 01/01 - KP / PR to provide JR with a summary of work carried out to date to introduce the concept of the UPRN within the electricity industry.

3. Agree Terms of Reference

JR had previously circulated a draft version of the Terms of Reference to the group, and asked members to submit any comments or additions for consideration.

SL queried whether the consideration of external costs of introducing UPRN should be added to the scope; the group agreed that identification of any external costs should be added to the scope of work for the group.

It was further agreed that DECC should be added as a further and separate source of information, and the MRA Change Proposal to implement the DTC change should be included as a dependency. TC also noted that the inclusion of the 'Development Group will not consider' section seemed unnecessary, noting that no areas for this section had been identified as yet.

JR agreed to make the above amendments to the draft Terms of Reference and submit for approval at the November iGT UNC Modification Panel.

Action iGT056DG 01/02 - JR to amend the Terms of Reference as agreed, and submit for approval at the November iGT UNC Modification Panel.

4. Joint UNC / iGT UNC Development Group Discussions

JR highlighted the Terms of Reference for the UNC Modification to the group; however it was considered that these Terms of Reference remained at a draft stage and would be discussed at the upcoming Distribution Workstream.

AM suggested that discussions around iGT056 and the equivalent UNC0468 could be moved to the top of the Distribution Workstream meeting on 8th November 2013, to allow iGT UNC parties to contribute to the relevant discussions and then leave as appropriate. SL agreed to approach Bob Fletcher (Joint Office) with regards to amending the order of the agenda.

Action iGT056DG 01/03 - SL to contact Bob Fletcher (Joint Office) with regards to amending the order of the Distribution Workstream (8th November) agenda.

5. iGT056 Timescale Discussions

SL noted that the intended date for implementation of the Modification Proposal for iGT056 was June 2014, and suggested that this was an unrealistic timescale. The group queried whether the Proposer (Colette Baldwin, E.ON) had any logic behind the proposed implementation date, noting that the UNC implementation date had been left to the UNC Development Group to determine. TC

agreed to query the proposed implementation date with Colette prior to the Distribution Workstream on 8th November 2013.

Action iGT056DG 01/04 - TC to clarify the proposed implementation date for iGT056 with Colette Baldwin.

6. Actions Raised

Action iGT056DG 01/01 - KP / PR to provide JR with a summary of work carried out to date to introduce the concept of the UPRN within the electricity industry.

Action iGT056DG 01/02 - JR to amend the Terms of Reference as agreed, and submit for approval at the November iGT UNC Modification Panel.

Action iGT056DG 01/03 - SL to contact Bob Fletcher (Joint Office) with regards to amending the order of the Distribution Workstream (8th November) agenda.

Action iGT056DG 01/04 - TC to clarify the proposed implementation date for iGT056 with Colette Baldwin.

The Development Group would next meet as a joint iGT UNC - UNC meeting within the UNC Distribution Workstream on 8th November 2013.

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