

iGT054/054A Development Group Meeting #2 Minutes

1. Participants

AP - Adam Pearce (ESP)
AC - Amie Charalambous (Npower)
DA – David Addison (Xoserve)
HC - Huw Comerford (Utilita)
MH - Maria Hesketh (Scottish Power)
TC – Trevor Clark (E.On)
TP - Trevor Peacock (Fulcrum Pipelines)

2. Minutes & Actions

The previous meeting's minutes were signed off with no further comments received.

An actions log can be found at the foot of these minutes.

3. Xoserve Requirements

Xoserve confirmed that they would require the following data items in a monthly report (as of the 15th of each month) of PPMs & Smart Meters operating in PPM mode:

- Meter Point Reference with Prepayment Metering (not required)
- Meter Point AQ with PPM (Aggregate Meter Point)
- LDZ
- Shipper Id
- LMN
- Project Number

Date would need to be provided at an individual meter point level and that parties should use the standard profiles by LDZ rather than each project having its own profile.

Discussion took place as to whether shippers could provide these data items for all meters (thus cutting out the need for iGTs to forward the data). The group agreed that having the iGTs produce the report presented to opportunity for the iGT to carry out the necessary validation checks that Xoserve would be unable to carry out.

Xoserve would still carry out basic validation (e.g. is the MPRN is shipper ownership?); where validation fails for an MPRN, only that record will be rejected and not the entire report. The group agreed that where validation failed (e.g. where duplicates are found), these would be excluded from the report & subsequent allocation calculations due to the small materiality of doing so.

DA highlighted the possible disparity between the data held on Xoserve's systems for iGT LMNs and the MP level data provided in the report. This disparity is caused as a result of the D02 update being provided weekly, likely on a different date to the 15th of each month (i.e. when the snapshot of PPM & SMPPM data is taken). The group agreed with DA's suggestion of carrying out a sense check as part of the validation.

Question for next DG: What does that sense check look like? What happens where a check fails?

Xoserve confirmed that under the proposed business rules, iGT D01/2/3 submissions will not need to be altered.

A discussion took place around the obligation that would need to be placed on Xoserve/GDNs to include the iGT data in the calculation of gas, noting that it was too late to include a consideration in the modification UNC451. The options discussed were:

- iGT-UNC modification (Xoserve/GDNs aren't a party to)
- UNC
- CSEP NExA

ACTION: DA to speak to Chris Warner (National Grid) around where an Xoserve obligation should sit.

Further discussion took place around the reports that'd need to be provided in order to allow for the retrospective element of iGT054 to be calculated. The group focused on the UNC451 solution (to provide a report from the 12 month period to 1 month prior to implementation, with a monthly report thereafter).

ACTION: HC to speak to Ofgem for a view of how the retrospective element could work & to provide a set of business rules for the iGT054DG to review on 29/11/13 meeting.

4. Review of Business Rules

The workgroup reviewed and agreed upon the following business rules:

1. Between the 15th and 21st days of each month, showing a picture of the 15th of the month, shippers to send each iGT a list of smart meters operating in prepayment mode on that iGT's network.
2. iGTs to validate each shipper's smart PPM report against data held on the relevant iGT's system. Where an iGT deems a record invalid, it shall raise a query with the shipper and not include the meter in the report to Xoserve (point 3 below).
3. Between the 21st and 28th days of each month, showing a picture of the 15th of the month, iGTs to send Xoserve a list of all prepayment meters and smart meters operating in prepayment mode.

5. Analysis of Materiality

Parties were again invited to provide their own analysis on the materiality of this issue on iGT networks. **ACTION 1.2 remains open.**

6. AOB

The group noted that UNC451/451A had been sent back to the panel for a clarification around the legal text. Further developments on 451/A will be discussed at the next 054/A development group meeting.

7. Future meeting dates

The next meeting date was set for Friday 29th November, 12.00pm (teleconference).

8. Actions

	Action	Owner	Status
1.1	HC to share Utilita's analysis.	HC	Closed
1.2	All shipper parties to produce analysis of misallocation of gas to PPM and smart PPM customers.	All parties	Open
1.3	HC to contact Xoserve to determine the data items Xoserve would require in the monthly report provided by iGTs.	HC	Closed
1.4	HC to contact Xoserve to establish Xoserve's view on how parties could obligate Xoserve to use the data from monthly report provided by iGTs in the allocation of gas calculations.	HC	Closed
1.5	HC to contact Xoserve to establish what data Xoserve would require to allow them to calculate the payments/charges to parties who have been misallocated gas.	HC	Closed
2.1	DA to speak to Chris Warner (National Grid) around where an Xoserve obligation should sit.	DA	Open
2.2	HC to speak to Ofgem for a view of how the retrospective element could work & to provide a set of business rules for the iGT054DG to review on 29/11/13 meeting.	HC	Open