# Appendix G-2 Portfolio Extract file format

The file is to be ordered in Network, MPR and descending start date order

|  | **Field Name** | **Data Item Definition** | **Mandatory/ Optional/ Conditional** | **Domain T = Text,**  **N = Numeric, D = Date** | **Field Length** | **Decimal** | **Comments/Format** |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Transaction Type | A code identifying the type of request that this record represents. | M | T | 3 | 0 | Example SPE |
| 1. 7 | Issue Date | Date and Time Stamp | M | D | 8 | 0 | YYYYMMDD HHMM |
|  | Gas Transporter id | Gas Transporter short code identifying the Gas Transporter, per MDD. | M | T | 3 | 0 | Suppliers hold original iGT  Example - 'xxx' |
|  | CSEP No |  | M | T | 10 | 0 |  |
|  | ~~ATC Ref (LMN)~~ |  | ~~C~~ | ~~T~~ | ~~10~~ | ~~0~~ |  |
| 5. | CSEP ID | Xoserve unique reference for the MPR | M | T | 12 | 0 |  |
|  | Shipper | Shipper short code identifying the shipper, per MDD. | M | T | 3 | 0 | Example - 'GUK' |
|  | Supplier | Supplier short code identifying the shipper, per MDD. | C | T | 3 | 0 | Example - 'GUK' |
|  | MPR | DEFINITION: A system generated unique identifier for the point at which a meter is, has been or will be connected to the gas network.  CONTEXT: The reference of the Meter Point whose Billing Critical attributes have been updated. | M | N | 10 | 0 |  |
|  | Free\_Text\_Line\_1 | Text to include developer details | C | T | 256 | 0 |  |
|  | Free\_Text\_Line\_2 | Text to include plot address/ | C | T | 256 | 0 |  |
|  | Sub Building | Sub Building Name as defined in PAF. | C | T | 30 | 0 |  |
|  | Building Number | This item follows the naming of a PAF field, and will have a corresponding meaning and use, i.e. this will include only fully numeric building numbers, e.g. 7 but not 7A. | C | N | 6 | 0 |  |
|  | Building Name | This item follows the naming of a PAF field, and will have the same meaning and use. This item should hold any genuine building name and not a residential house name created as an alternative to the combination of a Building Number and a Street Name. Premises with a building name and a number range should be held as | C | T | 50 | 0 |  |
|  | Dependent thoroughfare | This is likely to be requested not to be sent for the address type to which this translation is being applied. Where this is the case no translation is required for this field. Otherwise this is concatenated with the Thoroughfare value and entered into the Principal Street. | C | T | 35 | 0 |  |
|  | Thoroughfare | See above – either: \_ this will be a direct translation (where the commercial agreement is that this will not be used) or this and the Thoroughfare will be entered into the Principal street. In this case the values in these two fields will overwrite anything in the Principle street, therefore where either of the fields need updating, both need to be sent. | C | T | 35 | 0 |  |
|  | Double Dependent Locality | This is likely to be requested not to be sent for the address type to which this translation is being applied. Where this is the case no translation is required for this field. Otherwise this is concatenated with the Double Dependent Locality value and entered into the Dependent Locality. | C | T | 35 | 0 |  |
|  | Dependent locality | See above – either: \_ this will be a direct translation (where the commercial agreement is that this will not be used) or \_ this and the Thoroughfare will be entered into the Principal street. In this case the values in these two fields will overwrite anything in the Principle street, therefore where either of the fields need updating, both need to be sent. | C | T | 35 | 0 |  |
|  | Post Town | The post town in which the street lies. CONTEXT: Post Town as defined in PAF. | M | T | 35 | 0 |  |
|  | County | The county within which the street lies. The meaning is equivalent to that of the PAF field of the same name. Known problems: Conditions for the presence or absence of "Postally Optional Counties" have yet to be agreed. | C | T | 35 | 0 |  |
|  | Post Outcode | Standard PAF outcode as defined in the PAF digest. Note validation requirements between outcode and incode. | M | T | 4 | 0 |  |
|  | Post Incode | Standard PAF incode as defined in the PAF digest. Note validation requirements between incode and outcode. | C | T | 4 | 0 |  |
|  | Start Date | Supply start date | C | D | 8 | 0 | YYYYMMDD |
|  | End Date | Supply end date | C | D | 8 | 0 | YYYYMMDD |
|  | Legacy/RPC/  Infill | Charging Status | M | T | 1 | 0 | “L” for Legacy, “R” for RPC, “I” for Infill |
|  | LDZ | Unique reference code for the Local Distribution Zone (LDZ). | M | T | 2 | 0 |  |
|  | Exit Zone | A unique reference for the Exit Zone. | M | T | 3 | 0 |  |
|  | EUC | A unique reference for the End User Category. | M | T | 8 | 0 |  |
|  | SOQ | The maximum rate of gas flow (measured in kWh), for the Non Daily Metered (NDM) portion of the Supply Point, as derived by xoserve. This is for non-domestic only. | C | N | 10 | 0 |  |
|  | Original Meter Point AQ | For RPC Sites Only. AQ in accordance with NExA Tables or otherwise agreed between Shippers and iGTs for domestic in-fill and I&C Premises | M | N | 12 | 0 |  |
|  | Current Meter point AQ |  | M | N | 12 | 0 |  |
|  | xoserve Nominated Maximum CSEP AQ (Provided by lead IGT within Nest) | Maximum AQ value held by xoserve taking into account the aggregated sum of all Nested CSEPs. (cumulative total) | C | N | 12 | 0 | N.B. these are engineering figures. |
|  | ~~IGT CSEP Maximum Total AQ in kWh~~ | ~~The AQ which is used to charge us on the CSEP invoice (individual downstream charge)~~ | ~~C~~ | ~~N~~ | ~~12~~ | ~~0~~ | ~~N.B these are engineering figures.~~ |
|  | Supply Type Code | A code which identifies whether the gas is to be delivered Firm or Interruptible. CONTEXT: The current supply of gas for the DM portion of the Supply Point. | M | T | 4 | 0 | VALUES : TNI – xoserve  Nominated Interruptible, SNI -  System User Nominated  Interruptible, FIRM - Firm. |
|  | Market Sector Code | DEFINITION: A code that specifies that the site is used for domestic or industrial and commercial purposes | M | T | 1 | 0 | “D” for DOMESTIC or “I” for NON DOMESTIC |
|  | Meter Point Status Code | Code identifying the status of the meter point. Per MDD. | M | T | 2 | 0 | Definitions  CA - Capped  DE -Dead  LI - Live  OT -Other  PL - Planned  SP -Spin Capped |
|  | Meter Point Read Frequency | A code identifying a valid meter reading frequency. Default would be Annual. | C | T | 1 | 0 | CONTEXT: The frequency that the  System User wishes to read all the  meters on Non Daily Metered (NDM)  Meter Points in the Supply Point.  VALUES: D - Daily, W - Weekly, M -  Monthly, B - Bi-monthly, Q -  Quarterly, 6 - Six-monthly, A -  Annually. |
|  | Gas Act Owner  (Meter Asset Owner) |  | M | T | 1 | 0 | “S” – Shipper, “T” – Transporter, “U” – Unknown, “C” – Consumer |
|  | MAM id | Per MDD. | C | T | 3 | 0 |  |
|  | MAM effective date |  | C | D | 8 | 0 | YYYYMMDD |
|  | Meter Bypass |  | C | T | 1 | 0 | (O)pen, (C)lose, (U)nchecked, (N)o  bypass fitted. |
|  | Meter Installation Date |  | C | D | 8 | 0 | YYYYMMDD |
|  | Meter Serial No | DEFINITION: The Manufacturer’s meter serial number.  CONTEXT: The serial number of the meter from which the read was taken. | C | T | 16 | 0 |  |
|  | Meter Location Code | A code representing the location of a meter. | C | N | 2 | 0 | VALUES: 00 - Other, 01 - Cellar,  02 - Under Stairs, 03 - Hall, 04 -  Kitchen, 05 - Bathroom, 06 -  Garage, 07 - Canteen, 08 -  Cloakroom, 09 - Cupboard, 10 -  Domestic Science, 11 - Front  Door, 12 - Hall Cupboard, 13 -  Kitchen Cupboard, 14 - Kitchen  under Sink, 15 - Landing, 16 -  Office, 17 - Office Cupboard, 18 -  Outside WC, 19 - Pantry, 20 -  Porch, 21 - Public Bar, 22 - Rear  of Shop, 23 - Saloon Bar, 24 -  Shed, 25 - Shop Front, 26 - Shop  Window, 27 - Staff Room, 28 -  Store Room, 29 - Toilet, 30 -  Under Counter, 31 - Waiting  Room, 32 - Meter Box (Outside),  99 - Outside. |
|  | Meter Type | Code to define the type | C | T | 3 | 0 | “C” for CREDIT or “P” for PREPAYMENT |
|  | Meter Manufacturer | Short Code version of meter manufacturer’s name for the meter, per MDD | C | T | 3 | 0 |  |
|  | Year of manufacture | Year of manufacture for the asset as stamped on the asset e.g. 1999. This is mandatory for certain assets e.g. Meters. | C | T | 4 | 0 | YYYY |
|  | Meter Model Code | The model type of the meter per MDD. | C | T | 10 | 0 | Example, U6, U16 |
|  | Meter Units | Indicates whether the meter measures the volume of gas in imperial or metric units | C | T | 1 | 0 | Set to “M” for METRIC or “I” for IMPERIAL |
|  | No. of Dials | Number of dials or digits on the meter which are considered during meter reading. | C | N | 2 | 0 | Used to validate meter readings and to determine the number of complete units consumed. Printed on meter reading sheets (and may be printed on meter work documents). |
|  | Meter Reading Multiple | The factor which converts the metered volume into units of 100cu ft or cubic meters | C | N | 3 | 3 | 1, 10.0.1 |
|  | Date of last inspection | The date on which the meter installation was last inspected. Condition 17 – (2 Year Inspection). | C | D | 8 | 0 | YYYYMMDD |
|  | Corrector Serial No. | The manufacturers corrector serial number – NOT USED FOR DOMESTIC | O | T | 16 | 0 |  |
|  | Corrector No of Dials / Digits | The corrected number of dials or digits for the corrector. | O | N | 2 | 0 |  |
|  | Corrector Correction Factor | A fixed factor applied where no corrector is fitted and the meter reading needs to be corrected for pressure, altitude and/or temperature. | O | N | 9 | 6 |  |
|  | Corrector Effective From Date |  | O | D | 8 | 0 | YYYYMMDD |
|  | Data Logger Present | Indicator to acknowledge the presence of a Data Logger Asset | M | T | 1 | 0 | “Y” or “N” |
|  | Free text line 3 |  | O | T | 256 | 0 |  |
|  | Free text line 4 |  | O | T | 256 | 0 |  |
|  | Last Valid Actual Meter Reading | Last Actual Meter Reading accepted by the Pipeline Operator | C | N | 12 | 0 | FORMAT: The index should be right justified and be the same length as the number of digits/ dials present on the meter. This may mean the index provided is left padded with zeros to equate the length of the values to the actual number of digits/dials. Where the number of digits/dials is less than 12 the remaining characters should be set to spaces e.g. for a 4 digit dial display the index would be formatted as ' 0012 This excludes any estimates. |
|  | Last Valid Actual Meter Reading Date | The Date of the Last actual meter reading held by the Pipeline Operator | C | D | 8 | 0 | YYYYMMDD |