

1.1.1

2. SUPPLY POINT REGISTRATION

2.1 Introduction

2.1.1 A User may apply to become the Registered User in respect of a Supply Point in accordance with this paragraph 2.

2.1.2 In order for a User (the “**Proposing User**”) to become the Registered User in respect of a Supply Point:

- (a) where the Proposed Supply Point is a Larger Supply Point, the User must make a Supply Point Nomination in accordance with paragraph 2.3, in response to which the Licensee will (subject as provided in this Section G) submit to the Proposing User a Supply Point Offer in accordance with paragraph 2.4; and
- (b) the Proposing User must make a Supply Point Confirmation in accordance with paragraphs 2.5 to 2.7 which must become effective in accordance with paragraphs 2.8 to 2.10.

2.1.3 For the purposes of this paragraph 2 a “**Proposed**” Supply Point is the Supply Point which is the subject of a Proposed Supply Point Registration.

2.1.4 In respect of a Proposed Supply Point Registration:

- (i) a “**Supply Point Nomination**” is a communication by a Proposing User in respect of a Larger Supply Point requesting a Supply Point Offer from the Licensee;
- (ii) a “**Supply Point Offer**” is a communication by the Licensee to a Proposing User providing information in respect of a Larger Supply Point;
- (iii) a “**Supply Point Confirmation**” is a communication by a Proposing User to the Licensee requesting Supply Point Registration in respect of a Proposed Supply Point.

2.1.5 The Code provides that the Licensee will or may reject in certain cases a Supply Point Nomination or Supply Point Confirmation; and any reference in this Section G to such a rejection by the Licensee is to a rejection in accordance with any such provision of the Code.

2.1.6 Where the Licensee has given a Termination Notice (under Section V4) to a User, the Licensee may decide:

- (i) to reduce any of the periods and/or curtail any of the procedures provided for in this Section G in relation to any Supply Point Nomination or Supply Point Confirmation by any other User in respect of, or
- (ii) to implement any other procedure for the registration in the name of any other User (who wishes to become the Registered User) of,

any Supply Meter Points of which the Discontinuing User was the Registered User.

2.1.7 Unless the context otherwise requires, references in this Section G to details to be included in a Supply Point Nomination, Supply Point Offer or Supply Point Confirmation are to details which would (if the Proposing User submits a Supply Point Confirmation and/or if the Supply Point Confirmation becomes effective) apply in respect of the Proposed Supply Point Registration.

2.2 Current, New and Existing Supply Points

2.2.1 Subject to paragraph 1.4, a Proposed Supply Point may be a Current Supply Point or a New Supply Point.

2.2.2 A “**Current**” Supply Point is a Proposed Supply Point all of the Supply Meter Points comprised in which are (at the relevant time) all of the Supply Meter Points comprised in one Existing Supply Point; and a “**New**” Supply Point is any other Proposed Supply Point (including for the avoidance of doubt a Proposed Supply Point which includes a New Supply Meter Point).

2.2.3 In relation to a Proposed Supply Point Registration:

- (a) an “**Existing Supply Point**” is a Supply Point which (at the relevant time):
 - (i) is the subject of an existing Supply Point Registration (which may be a registration in the name of the Proposing User); and
 - (ii) includes one or more Supply Meter Points which are comprised in the Proposed Supply Point;
- (b) an “**Existing Registered User**” is a User (who may be the Proposing User) who is the Registered User in respect of an Existing Supply Point.

2.2.4 Subject to paragraph 2.8.3, the Proposing User will not be entitled to have access to the identity of the Existing Registered User(s).

2.2.5 A “**Supply Point Reconfirmation**” or a “**Supply Point Renomination**” is a Supply Point Confirmation or (as the case may be) Supply Point Nomination submitted by the Existing Registered User of the Current Supply Point; and where the Code provides for a Supply Point Reconfirmation to be made in respect of a Larger Supply Point, the Code shall be deemed also to provide for an appropriate Supply Point Renomination to be made.

2.3 Supply Point Nomination

2.3.1 A User may make a Supply Point Nomination in respect of a Larger Supply Point in accordance with this paragraph 2.3.

2.3.2 A Supply Point Nomination shall specify:

- (a) the identity of the Proposing User;
- (b) a description of the basis on which the Single Premises Requirement is satisfied;
- (c) the Supply Meter Point Reference Number in respect of either one or all of the Supply Meter Points comprised in the Proposed Supply Point;
- (d) the Meter Post Code in respect of each Supply Meter Point for which the Supply Meter Point Reference Number is specified under paragraph (c);
- (e) the proposed Meter Reader;
- (f) whether the relevant Supply Meter(s) are proposed to be Monthly Read Meter(s) (for the purposes of M3.4); and
- (g) any other details which are required to be specified in any particular case pursuant to any provision of this Section G.

2.3.3 In this Section G “**Nominated**” means proposed in a Supply Point Nomination.

2.3.4 Where a User makes a Supply Point Nomination:

- (a) The Licensee will submit a Supply Point Offer (in accordance with paragraph 2.4) or reject the Supply Point Nomination (in accordance with paragraph 2.3.6), or submit a referral notice (in accordance with paragraph 2.3.8), within 2 Business Days after the Supply Point Nomination was submitted;
- (b) where (in accordance with paragraph 2.3.8) the Licensee submitted a referral notice, the Licensee will submit a Supply Point Offer, or reasons for an additional delay, within 12 Business Days after the Supply Point Nomination was submitted.

2.3.5 If the Licensee does not comply with paragraph 2.3.4 it will in any event reject the Supply Point Nomination or make a Supply Point Offer or submit a referral notice as soon as reasonably practicable.

2.3.6 The Licensee will reject the Supply Point Nomination where:

- (i) The Licensee is not reasonably satisfied that the Single Premises Requirement is complied with in respect of the Proposed Supply Point; or
- (ii) the Supply Point Nomination is not made strictly in accordance with the requirements of paragraph 2.3.2;

- (iii) any of the Supply Meter Point Reference Number(s) specified pursuant to paragraph 2.3.2(c) is not identified in the Supply Point Register with the Meter Post Code(s) specified pursuant to paragraph 2.3.2(d);

and the Licensee may reject the Supply Point Nomination where the Supply Point Nomination does not comply with any other requirement provided for in this Section G or in accordance with Section V3 or in any other case where such rejection is provided for in the Code.

2.3.7 Where the Licensee rejects the Supply Point Nomination the Licensee will inform the Proposing User of the reason (under paragraph 2.3.6) for such rejection (and where such rejection was pursuant to paragraph 2.3.6(ii), the requirement of paragraph 2.3.2 which was not complied with).

2.3.8 Where the Proposed Supply Point is a New Supply Point, or includes a New Supply Meter Point, or (in accordance with the further provisions of this Section G) it is necessary for the Licensee to assess the feasibility of making gas available for offtake from a System at the Proposed Supply Point, the Licensee will (unless it rejects the Supply Point Nomination) give notice (a "referral notice") to that effect to the Proposing User.

2.4 Supply Point Offers

2.4.1 Where the Licensee does not reject (in accordance with paragraph 2.3.4) a Supply Point Nomination, the Licensee will submit to the Proposing User a Supply Point Offer in accordance with this paragraph 2.4.

2.4.2 A Supply Point Offer will specify in relation to the Proposed Supply Point:

- (a) the identity of the Proposing User;
- (b) the address(es) of the Supply Point Premises;
- (c) the Supply Meter Point Reference Number and manufacturer's serial number of each Supply Meter Point comprised in the Proposed Supply Point Registration;
- (d) where the Proposed Supply Point includes one or more Supply Meter Points:
 - (i) the Applicable End User Category;
 - (ii) Supply Point Capacity; and
 - (iii) the Nominated Meter Reading Frequency or (where more frequent) the minimum Meter Reading Frequency required under Section M3 in respect of each relevant Supply Meter;
- (e) the Exit Zone in which the Proposed Supply Point is located;
- (f) the Annual Quantity for each Supply Meter Point;
- (g) Supply Point Transportation Charges;
- (h) the Supply Meter Point Reference Number of any Supply Meter Point comprised in the Proposed Supply Point which has been Isolated or in respect of which a request for Isolation is outstanding; and
- (i) a number by which the Supply Point Offer may uniquely be identified.

2.4.3 Unless and until a Supply Point Confirmation is made which becomes effective, a Supply Point Offer will remain valid for a period of six (6) months after it was made.

2.4.4 Where during the period for which a Supply Point Offer remains valid:

- (a) the Annual Quantity of the Proposed Supply Point is revised (including a revision to the Annual Quantity pursuant to a notice by an Existing Registered User under paragraph 1.5.7(a)), or such Supply Point belongs to a different End User Category, from the Annual Quantity or End User Category specified in the Supply Point Offer:
 - (i) The Licensee will notify the Proposing User of the revised Annual Quantity or End User Category;
 - (ii) the Supply Point Offer shall be deemed to be modified accordingly (and shall remain valid);

- (b) the details of the Supply Point Transportation Charges are (upon a change in Annual Quantity or End User Category of any Supply Meter Point or the coming into force of a new Transportation Statement or otherwise) revised, the Licensee will not and is not required to notify the Proposing User of such change, and the Proposing User will be informed of the revised details only if it makes a Supply Point Confirmation which becomes effective.
- 2.4.5 There may be any number of Supply Point Offers outstanding, to different Proposing Users, in respect of a Proposed Supply Point or Proposed Supply Points comprising some or all of the same Supply Meter Points.
- 2.4.6 The details contained in a Supply Point Offer of the matters set out in paragraph 2.4.7 shall be binding upon the Licensee and the Proposing User where the User submits a Supply Point Confirmation in respect of such Supply Point Offer, notwithstanding any error in the details so stated (but without prejudice to the ability of the Licensee to withdraw a Supply Point Offer containing such erroneous details before a Supply Point Confirmation has been submitted).
- 2.4.7 The matters referred to in paragraph 2.4.6 are:
- (i) the Supply Meter Points comprised in the Proposed Supply Point;
 - (ii) the Annual Quantity, End User Category and Supply Point Capacity of the Proposed Supply Point.
- 2.4.8 Except as provided in paragraph 2.4.6, where any detail contained in a Supply Point Offer is incorrectly stated:
- (i) such error shall not bind the Licensee or the Proposing User and shall not prejudice the proper determination of such detail; and
 - (ii) a Supply Point Confirmation made on the basis of such Supply Point Offer shall be valid notwithstanding such error.
- 2.5 Supply Point Confirmations: general**
- 2.5.1 A User may submit a Supply Point Confirmation to the Licensee:
- (i) in respect of a Smaller Supply Point, in accordance with paragraph 2.6 at any time;
 - (ii) in respect of a Larger Supply Point, in accordance with paragraph 2.7, after making a Supply Point Nomination, at any time where the condition in paragraph 2.5.2 is satisfied.
- 2.5.2 The condition referred to in paragraph 2.5.1(ii) is that the Supply Point Confirmation is made at a time at which the Supply Point Offer remains (in accordance with paragraph 2.4.3) valid.
- 2.5.3 By making a Supply Point Confirmation in respect of a Proposed Supply Point the Proposing User:
- (a) warrants to the Licensee:
 - (i) that, or
 - (ii) where the User will not be the Supplier, that the Supplier has warranted to the User that
as at the Proposed Supply Point Registration Date there will be in force a contract or contracts (including a deemed contract pursuant to paragraph 8(1) or 8(2) of the Gas Code) for the supply to the Consumer of the gas offtaken by such User from a System at the Proposed Supply Point; and
 - (b) agrees (if the confirmation becomes effective):
 - (i) to be the Registered User in respect of the Proposed Supply Point; and
 - (ii) to be registered as holding Supply Point Capacity.
- 2.5.4 A Supply Point Confirmation may not be made, and the Licensee will reject any Supply Point Confirmation submitted:

- (i) in respect of a Proposed Supply Point comprising any Supply Meter Point comprised in a Proposed Supply Point in respect of which any other Supply Point Confirmation has been made and is (in accordance with paragraph 2.5.8) outstanding;
 - (ii) in respect of a Proposed Supply Point comprising any Supply Meter Point (other than a New Supply Meter Point) in respect of which there is any request for Siteworks outstanding or any Siteworks Contract which has not been completed, other than for Isolation, and for which the Siteworks Applicant is a gas shipper other than the Proposing User.
- 2.5.5 The Licensee may reject a Supply Point Confirmation in accordance with Section V3.
- 2.5.6 The “**Proposed Supply Point Registration Date**” in respect of a Supply Point Confirmation is the date with effect from which the Proposing User wishes to become the Registered User in respect of the Proposed Supply Point.
- 2.5.7 The Proposed Supply Point Registration Date shall be:
- (a) not more than 30 business days after the Supply Point Confirmation is submitted; and
 - (b) not less than; or
- (i) 15 Business Days, or
 - (ii) where at the time the Supply Point Confirmation is submitted a Supply Point Withdrawal has been submitted by the Existing Registered User in respect of each Existing Supply Point, 8 Business Days
- after the Supply Point Confirmation is submitted.
- 2.5.8 A Supply Point Confirmation shall be outstanding until it is rejected by the Licensee in accordance with this paragraph 2 or lapses in accordance with paragraph 2.8.6, or (where it becomes effective) until the Supply Point Registration Date.
- 2.5.9 Every Supply Point Confirmation shall specify (in addition to what is required under paragraph 2.6 or 2.7) the identity of the proposed Supplier; and in any case where upon a change in the identity of the Supplier a User continues to be the Registered User in respect of a Supply Point, such User shall submit a Supply Point Reconfirmation in respect of the change of Supplier.
- 2.5.10 Where the Licensee does not reject the Supply Point Confirmation it will within 2 Business Days after the Supply Point Confirmation was communicated, give notice to the Proposing User acknowledging the Supply Point Confirmation.
- ## 2.6 Supply Point Confirmations: Smaller Supply Points
- 2.6.1 A Supply Point Confirmation in respect of a Smaller Supply Point shall specify:
- (a) the identity of the Proposing User;
 - (b) the Supply Meter Point Reference Number in respect of one Supply Meter Point comprised in the Proposed Supply Point, and the Meter Post Code of such Supply Meter Point;
 - (c) the Proposed Supply Point Registration Date;
 - (d) the proposed Meter Reading Frequency and Meter Reader.
- 2.6.2 The Licensee will reject the Supply Point Confirmation where:
- (i) the Supply Point Confirmation is not made strictly in accordance with the requirements of paragraph 2.6.1, or
 - (ii) in the case of paragraph 2.6.1(b), the Supply Meter Point Reference Number specified is not identified in the Supply Point Register with the specified Meter Post Code;

and the Licensee may reject the Supply Point Confirmation where the Supply Point Confirmation does not comply with any other requirement provided for in this Section G or in any other case where such rejection is provided for in the Code.

- 2.6.3 Where the Licensee rejects the Supply Point Confirmation, the Licensee will, within 2 Business Days after the Supply Point Confirmation was communicated, inform the Proposing User of the provision of the Code pursuant to which the Supply Point Confirmation was rejected (and where such rejection was pursuant to paragraph 2.6.2(i), the requirement of paragraph 2.6.1 which was not complied with).
- 2.6.4 The Proposing User may in respect of a Smaller Supply Point cancel its Supply Point Confirmation in accordance with paragraph 2.8.1(c), where
- (a) a Consumer has cancelled the contract, or contracts, for the Supply to the Consumer of the gas offtaken by such User from a System at the Proposed Supply Point, or where the Proposing User will not be the Supplier, the Supplier has informed the Proposing User that a cancellation of such contract or contracts has occurred, or
 - (b) the Proposing User has submitted a Supply Point Confirmation which is made in error.

2.7 Supply Point Confirmations: Larger Supply Points

2.7.1 A Supply Point Confirmation in respect of a Larger Supply Point shall specify:

- (i) the Supply Point Offer in respect of which it is made;
- (ii) the Proposed Supply Point Registration Date;
- (iii) where the Annual Quantity in respect of the Supply Point is greater than 732,000 kWh (25,000 therms), the details (for making contact in an Emergency) required under Section Q2.3.

2.7.2 Subject to paragraph 2.4.4(b), the details (other than any expressly required in this Section to be included) which are the subject of the Supply Point Confirmation are those specified in the Supply Point Offer, and no other detail may be specified in the Supply Point Confirmation which would conflict with or qualify any such details.

2.8 Effect of Confirmation: Existing Supply Points not already withdrawn

2.8.1 Where, at the time a User submits a Supply Point Confirmation which is not rejected by the Licensee, there is any Existing Supply Point in respect of which a Supply Point Withdrawal has not been submitted:

- (a) The Licensee will, within 2 Business Days after the Supply Point Confirmation was submitted, notify the Existing Registered User of the submission of the Supply Point Confirmation and the Proposed Supply Point Registration Date, but not the identity of the Proposing User;
- (b) the Existing Registered User may, up to but not after the 7th Business Day after the day of notification to the Existing Registered User of submission of the Supply Point Confirmation (the "**Objection Deadline**"), submit to the Licensee an objection ("**Supply Point Objection**") in respect of such Existing Supply Point.
- (c) the Proposing User may, subject to paragraph 2.8.9 (in the case of a Smaller Supply Point) up to but not after the 8th Business Day before the Proposed Supply Point Registration Date (the Objection Deadline) submit to the Licensee a cancellation ("**Supply Point Confirmation Cancellation**") in respect of such Supply Point Confirmation.

2.8.2 No Supply Point Objection may be submitted, nor (if purportedly submitted) shall be effective:

- (i) by an Existing Registered User, after the Objection Deadline, nor
- (ii) (for the avoidance of doubt) in respect of an Existing Supply Point in respect of which the Existing Registered User has submitted a Supply Point Withdrawal.

2.8.3 Where a User submits a Supply Point Objection to the Licensee:

- (a) the objecting User is required to declare its identity in the objection;

- (b) The Licensee will notify such objection, including (where declared in the objection) the identity of the objecting User, to the Proposing User;
 - (c) where the objecting User did not comply with the requirement in paragraph (a);
 - (i) The Licensee will not reject the Supply Point Objection (which will accordingly be effective for the purposes of paragraph 2.8.6);
 - (ii) The Licensee will, if requested by the Proposing User, provide to the Proposing User the identity of the objecting User as soon as is reasonably practicable but (as is acknowledged by each User) does not undertake to do so before the Objection Deadline.
 - (d) the objecting User will declare in the objection the reason for its objection and if the objecting User fails to do so the Licensee may reject such Supply Point Objection which accordingly will not be effective for the purposes of paragraph 2.8.6.
- 2.8.4 The Licensee will not be concerned with the reason for any Supply Point Objection nor with any question as to whether such an objection is well founded.
- 2.8.5 A User may withdraw a Supply Point Objection up to but not after:
- (i) the 7th Business Day after the Supply Point Objection was made, or
 - (ii) if earlier, the Objection Deadline.
- 2.8.6 Where a Supply Point Objection is made and is not withdrawn in accordance with paragraph 2.8.5, or where a Supply Point Confirmation Cancellation has been submitted in accordance with paragraph 2.8.1(c) the Supply Point Confirmation shall lapse and be of no effect, and the Licensee will so inform each Existing Registered User accordingly.
- 2.8.7 Where no Supply Point Objection is made, or all (if any) Supply Point Objections made are withdrawn, or where the Supply Point Objection has been rejected by the Licensee in accordance with paragraph 2.8.3(d):
- (a) the Supply Point Confirmation shall be effective and the Supply Meter Points comprised in the Proposed Supply Point shall be registered in the name of the Proposing User with effect from the Proposed Supply Point Registration Date;
 - (b) each Existing Registered User shall be deemed to have submitted a Supply Point Withdrawal in accordance with paragraph 3 in respect of the relevant Existing Supply Point.
- 2.8.8 In the case of a Supply Point Confirmation within paragraph 2.8.1, the Licensee will notify the Proposing User, after the Objection Deadline and not later than the fifth Business Day before the Proposed Supply Point Registration Date, whether the Supply Point Confirmation has become effective, setting out (where it has become effective) the details of the Supply Point to be recorded in the Supply Point Register.
- 2.8.9 The Supply Point Confirmation Cancellation may not be submitted nor (if purportedly submitted) shall be effective by a Proposing User after the Objection Deadline.
- 2.9 Effect of Confirmation: Existing Supply Points already withdrawn**
- 2.9.1 Where at the time a User submits a Supply Point Confirmation which is not rejected by the Licensee, a Supply Point Withdrawal has been submitted by the Existing Registered User in respect of each Existing Supply Point, the Supply Point Confirmation shall be effective and the Supply Meter Points comprised in the Proposed Supply Point shall be registered in the name of the Proposing User with effect from the Proposed Supply Point Registration Date.
- 2.9.2 In the case of a Supply Point Confirmation within paragraph 2.9.1, the Licensee will notify the Proposing User, as soon as reasonably practicable and not later than the fifth Business Day before the Proposed Supply Point Registration Date, that the Supply Point Confirmation has become effective, setting out the details of the Supply Point to be recorded in the Supply Point Register.
- 2.10 Supply Point Confirmation: effect of isolation**

- 2.10.1 A Supply Meter Point comprised in a Proposed Supply Point for which a Supply Point Confirmation has been submitted may, at the request of the Existing Registered User, be Isolated on any Day before (but not on or after) the Proposed Supply Point Registration Date.
- 2.10.2 Where (in accordance with paragraph 2.10.1) a Supply Meter Point is to be Isolated at the request of the Existing Registered User, the Licensee will so notify the Proposing User as soon as reasonably practicable after the request is submitted.
- 2.10.3 Where the Existing Registered User has requested the Licensee to carry out, on or after the Proposed Supply Point Registration Date, Isolation of a Supply Meter Point comprised in a Proposed Supply Point for which the Supply Point Confirmation has become effective, the request will be deemed to have been cancelled.
- 2.10.4 Where a Supply Meter Point comprised in a Proposed Supply Point (for which a Supply Point Confirmation has been submitted) has been Isolated the Supply Point Confirmation may (in accordance with paragraph 2.8.7(a) or 2.9.1) become effective and the Proposing User will be the Registered User of a Supply Point which includes the Isolated Supply Meter Point (and may apply pursuant to Siteworks Terms and Procedures for reconnection thereof).