

**IGT039 Meeting #30**  
**Minutes**

*Participants:*

<i>Colette Baldwin (CB)</i>	<i>Eon</i>	<i>Gethyn Howard (GH) (Chair)</i>	<i>GTC</i>
<i>Dave Bowles (DB)*</i>	<i>FPL</i>	<i>Steve Ladle (SL)</i>	<i>Gemserv</i>
<i>Jon Dixon (JD) (Part)</i>	<i>Ofgem</i>	<i>Adam Pearce (AP)</i>	<i>ESP</i>
<i>Cher Harris (CH)*</i>	<i>Indigo</i>	<i>Kristian Pilling (KP)</i>	<i>SSE</i>
	<i>Pipelines</i>	<i>Kiran Samra (KS)*</i>	<i>Npower</i>

**1) Introductions**

GH opened the meeting by welcoming everyone and outlining that the intention was as a development group to agree then sign off the legal text and work group report so that the IGT039 modification could be presented to the December IGT UNC panel with a recommendation to proceed to consultation.

JD stated that he would only be able to participate in the meeting for a short while and had an update which he wished to provide to address the concerns previously raised by the IGT UNC panel regarding progress on the IGT licence condition and SSP funding arrangements. JD confirmed that the licence drafting and accompanying methodology had been sent to the AIGT for review and would be sent out within the next week for formal consultation. The consultation would also provide a minded to decision on UNCO440 and UNCO467 which would allow all the “jigsaw pieces” to be reviewed together. SL queried whether this was the best picture available. JD believed that it would be fair to expect Project NEXUS to produce greater efficiencies in system costs but as Xoserve are still building the SSP (and NEXUS) systems, it is unlikely that the final costs will be known until Summer 2015. Using today’s costs and allowances was therefore viewed as the best approach on this basis.

It was acknowledged that the IGT039 consultation period could be extended until beyond mid January to take into account the Christmas period and to allow the licence and methodology consultation to close.

**2) Legal Drafting Review**

GH provided an overview of the changes made based on the actions taken at the previous IGT039 meeting:

- i) *RDL to amend proposed SSE drafting.*  
GH confirmed that the agreed required changes at the previous IGT039 meeting had been made to the drafting and were included as change marked format in the latest drafting.
- ii) *RDL to amend circular references on “meter fit report” and “meter information”.*

GH confirmed that this had been reviewed and the legal view provided was that there was not a circularity between the two definitions on the basis that “meter information” is a wider set of details to a “meter fit report” and a “meter fit report” is only sent on initial meter install or where a meter is exchanged. As such the drafting had not been amended.

GH confirmed that the concerns he originally held on whether versions 8.2 and 8.3 could be incorporated into the legal drafting were unfounded on the basis that the smart metering changes had already been included in the UNC0440 drafting. As such, based on SL’s initial analysis of the changes, the IGT039 drafting had been amended to use the current v8.3 of the IGT UNC as the baseline and therefore actions 5 and 6 from the previous IGT039 meeting could be closed. As a belt and braces approach, GH confirmed that each modification had been independently reviewed to ensure all changes had been captured.

The group discussed what changes would be required in the future to the drafting ahead of October 2015. It was acknowledged that further changes would be required in 2015 to ensure any future IGT UNC modifications are included and also so that where the UNC has changed, that the references which are “pointed to” also remain correct. It was agreed that future changes would be tracked and a separate modification raised in 2015 for implementation at SSP go live.

The group discussed whether it would be preferable to have the drafting as a single consolidated word document rather than as separate documents for each part of the IGT UNC. In order to make the tracking of terms or references easier, it was agreed that a consolidated version of the IGT039 drafting would be produced but that this was not required for modification submission to Ofgem.

CB acknowledged that a number of minor changes would be required to the IGT039 modification as the modification was originally drafted in 2011. CB agreed to review and make the necessary changes ready for submission to the December IGT UNC panel.

Finally, the group noted that IGTs also needed to review their own short form codes and raise changes where any parts made reference to bespoke processes that are to be undertaken by the SSP Agent. It was agreed that this needs to be undertaken sooner rather than later in order that there are no conflicting obligations on IGTs. SL asked that IGTs complete their INC reviews and raise the necessary changes in time for the January IGT UNC panel.

The development group agreed that the legal drafting changes to the IGT UNC were therefore complete and were supportive of the drafting being sent to the December IGT UNC panel.

### **3) Introductory Text Agreement**

The group discussed the status of the introductory text and whether it should form part of the modification itself. It was agreed that the text would not form part of the IGT UNC and

that it would have no legal standing. The group therefore agreed that the text would form a separate guidance document and would not be submitted as part of the IGT039 modification.

#### **4) Work Group Report Agreement**

GH provided an overview of the amendments made to the work group report, noting that these could be seen as the change marked amendments. As a result, actions 1 (add Paragraph CI 12.12 to work group report as an area for future review) and 4 (add rejection of meter fit report/.CD to work group report as an area for future review) could both be closed. For clarity it was agreed to make further changes to make reference to the FGO review, the impending IGT licence consultation and a high level explanation of the funding methodology. GH agreed to make these changes and circulate in time for submission to the December IGT UNC panel.

Pending the minor amendments for GH to make, the development group agreed that the work group report was complete and were supportive of the report being sent to the December IGT UNC panel.

#### **5) Future Meeting Dates:**

No further meeting dates were scheduled on the basis that the modification would be submitted to the IGT UNC panel.

#### **6) AOB:**

There was no AOB

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#### **Actions:**

- 1) CB to amend IGT039 modification to reflect current situation regarding NEXUS and SSP developments in time for the December IGT UNC panel.<sup>1</sup>
- 2) IGTs to review and raise changes to their INCs in time for the January IGT UNC panel.
- 3) GH to make updates to work group report in time for the December IGT UNC panel.<sup>2</sup>
- 4) GH to discuss transmission of personal data with Xoserve.<sup>3</sup>

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<sup>1</sup> Post meeting note: Now completed.

<sup>2</sup> Post meeting note: Now completed.

<sup>3</sup> Post meeting note: GH has spoken with Xoserve and this will not impact IGT039.